

## Director of Preservation

Cory United Methodist Church  
1117 E 105<sup>th</sup> St  
Cleveland, OH 44108

**Title:** Director of Preservation

**Reports to:** Lead Pastor

**Job Type:** Full Time, 2-Year Grant Funded

### FULL JOB DESCRIPTION

#### About Cory UMC

*Cory United Methodist Church is an historic church located in the Glenville community of Cleveland, Ohio. A crucible for the Civil Rights Movement both locally and nationally, Cory UMC has been recognized with historic status by the Ohio History Connection and is the initial stop on the Cleveland Civil Rights Trail. Cory UMC hosted such leaders as Rev. Dr. Martin Luther King, Jr., Thurgood Marshall, W.E.B. Dubois and Malcolm X; the latter delivered his first iteration of the famous "Ballot or the Bullet" speech from the still in-use pulpit. The 100-year old building is a designated Cleveland Landmark and houses an almost 150-year old congregation that has a legacy of community support and development. Cory UMC is looking to the future by planning with preservation based economic development in mind for its historic structure.*

#### Your Impact

Cory UMC is seeking a full time Director of Preservation. This is a two year, grant funded opportunity in partnership with the National Trust of Historic Places. The Director of Preservation will be leading the preservation and restoration efforts of Cory UMC.

This position involves

- Developing and executing a preservation based economic development plan for the building with the intent to expand future programming to serve the community in new ways.
- Managing the full cycle of restoration projects on the property, from identifying problems, creating a plan, hiring contract work, and overseeing completion.
- Working directly with architects, contractors, preservationists, volunteers and community organizations.
- Identifying and securing capital improvement funding through local, state and federal organizations.
- Assisting in the planning and executions of a successful capital campaign.
- Working towards the goal of sustaining the role of Director of Preservation beyond the two-year grant period.

### The ideal candidate

- Will have a passion for preservation and hold values that support a mission-oriented organization.
- Will have an educational background in Historical Preservation, Architecture, Architectural History, History, Urban Planning, or related areas. Bachelors required.
- Will have working experience in Architectural Survey, Historic Preservation Planning, Preservation Incentive Projects, Projects that meet the Secretary of the Interior's standards, National Register Projects, Nonprofit Management, Nonprofit Development and Advancement.
- Education, expertise, and a passion for Black-led, community-oriented equity and justice.

### Qualifications

- 3-5 years of professional preservation experience.
- BA in Architecture, Historic Preservation, Non-profit Management, or related area.
- Knowledge of architectural survey.
- Knowledge of historic preservation laws and policies.
- Experience with development, grant management, or fundraising.
- Strong partnership development and relationship management skills.
- Strong written and oral communication skills.
- Proficiency with Microsoft Office Suite.

### Compensation and Benefits

- Annual salary range: \$65,000 – \$70,000
- Health Benefit Stipend
- Retirement Contribution
- Expense Account

*Cory United Methodist Church is an Equal Opportunity Employer-all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.*